

GOVERNMENT OF TRIPURA  
TRIBAL RESEARCH AND CULTURAL INSTITUTE  
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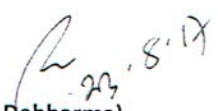
Dated, Agartala 23/08/17

**NOTICE**

Applications/ Proposals are invited from Experienced/ Doordarshan Empanelled filmmakers and Agencies for production of Ethnographic Documentary Film on **Garo Tribe of Tripura.**

Application/Proposal along with Synopsis may be submitted with in 08.09.2017.

Complete details specification, terms and conditions can be collected from the office of the undersigned on any working days from 10:30 am to 5:00 pm.

  
(S. Debbarma)  
Director

Tribal Research and Cultural Institute  
Govt. of Tripura

## Ethnographic Documentary Films on Tripura Tribes

### 1. Application/proposal should contain

- a. Full bio-data of the applicant/Agency with details of experience in production of programmes in the capacity of Producer/Director.
- b. Synopsis, breakup of expenditure (within Rs.2.00 lakhs), Cinematographic script, detail shooting plan along with shooting place.
- c. Documentary proof of programmes produced/directed for Doordarshan or any Government organisation (approval/sanction letter/any other documentary proof in favour of the applicant/Agency).
- d. If the applicant is a company, a copy of the certificate of incorporation along with a copy of the Memorandum and Articles of Association should be submitted with the application. In case of a partnership firm, a copy of the partnership deed and the certificate of registration, if any should be submitted.
- e. Attested copy of ration card/PAN Card/Voter's ID card or Passport as proof of residence of the applicant.
- f. The Film maker/Firm should submit experience certificate along with sample of earlier work.
- g. I.T.C. & VAT clearance certificate.
- h. A short film of 3 minutes on the topic intended to produce to be submitted along with the Proposal.
- i. Details of production unit including technical equipments available for audio, video, Camera etc.

### 2) SPECIFICATION:

a) Duration of the film would be 40 minutes. Shooting of the film should be in a standard HD (Pro) camera so that the film may be produced in both DVD and CD format. The budget for the film is Rs. 2.00 lakhs (Rupees two lakhs) only.

### B) PRODUCTION STANDARD

- i) System: PAL-B in all respects of band widths, timing and frequency response  
2:1 Interlac, 625 lines, 25 frames/s 50 field/s 4:3 Aspect Ratio  
Identical and coherent audio on both audio channels
- ii) Level: 1 Volt(p-p) (Syne 0.3 V, colour Burst: 0.3 V) across 75 ohms
- iii) Audio: 3.5 liner.

Graphics, Captions and actions shall be within the safe areas.

Master Disk shall have 10 sec. Black, 30 sec. Colour Bar w/t 1 kHz tone, 10 sec. Black followed by 10 sec. Countdown in sequence as the programme leader.

The live conversation, if any in the film will bear English Sub-title.

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**3) TERMS AND CONDITIONS**

a) The application/Proposal should contain each of the enclosures as mentioned in SI No.3.(a-e) in a sealed envelope. Application/Proposal without the above mentioned enclosures will be rejected.

b) During the production process the highest technical standards should be maintained. Technical specifications stipulated should be maintained through the complete production process i.e. during production, Post Production and Delivery, thereby ensuring format compatibility and sustainable archival standard.

c) The Cinematographic script submitted by the Entrusted Film Maker is subject to be modified by the Expert Committee constituted by the TR&CI.

d) The completed film should be deposited to this Institute within 90 days from the date of assignment of work and no request for extension of time will be entertained, failing which Earnest money will be forfeited.

e) The Entrusted Film maker will be liable to arrange preview show of the film and also rectify/re-shoot any part or entire film if the film is found not up to the mark in view of the Institute.

At the time of final submission, the film maker will submit the following materials to TR&CI.

i) 1(one) mixed Master DVD.

ii) 5(five) copies in DVD Format and 5(five) copies in CD format with designed cover.

iii) 25(twenty five) Nos. of 6"X8" still photographs on different sequence (along with soft copy)

iv) All Raw Stock/Chip/Memory card used for shooting purpose.

f) A security deposit of Rs.15,000/-(Rupees fifteen thousand) only in the shape of draft from any Nationalised Bank drawn in favour of the Director, Tribal Research and Cultural Institute, Govt. of Tripura, Lake Chowmuhani, Agartala should be deposited by the filmmaker along with the Tender paper. Filmmaker who will be entrusted for the work are required to sign an agreement including above terms and conditions with Tribal Research and Cultural Institute before taking up of the work.

**Selection:**

Selection will be done based on synopsis/detail work plan, eligibility, experience, 5(five) minutes short film, script, concept, documents submitted and budget/rate. In this regard the decision of the audio Visual Sub Committee of TRI will be final.

The Director, TRI reserves the rights either to accept or to reject any proposal including the lowest one without assigning any reason.

  
(Sunil Debbarma)

Director

Tribal Research and Cultural Institute  
Govt. of Tripura